



# COMMISSION REGULAR MEETING AGENDA

December 8, 2020

To be held in virtually via MS Teams in accordance with the Governor's 'Safe Start' order and Proclamation 20-28. You may view the full meeting live at [meetings.portseattle.org](https://meetings.portseattle.org). To listen live, call in at +1 (425) 660-9954 and code 889 458 149#

## ORDER OF BUSINESS

10:30 a.m.

1. CALL TO ORDER
2. EXECUTIVE SESSION – *if necessary, pursuant to RCW 42.30.110 (executive sessions are not open to the public)*

### ► 12:00 noon – PUBLIC SESSION

Reconvene or Call to Order and Pledge of Allegiance

3. APPROVAL OF THE AGENDA (*at this time, commissioners may reorder, add, or remove items from the agenda*)
4. SPECIAL ORDERS OF THE DAY - None
5. EXECUTIVE DIRECTOR'S REPORT
6. COMMITTEE REPORTS
7. PUBLIC COMMENT – *procedures available online at <https://www.portseattle.org/page/public-comment-port-commission-meetings>*

**PLEASE NOTE: DUE TO THE GOVERNOR'S 'SAFE START' ORDER** there will be no physical location for this meeting and the **PORT WILL NOT ACCEPT** in-person, verbal comments during the regular meeting of December 8, 2020. Alternatively, during the regular order of business, those wishing to provide public comment will have the opportunity to:

**1) Deliver public comment via email:** All written comments received by email to [commission-public-records@portseattle.org](mailto:commission-public-records@portseattle.org) will be distributed to commissioners and attached to the approved minutes.

**2) Deliver public comment via phone or Microsoft Teams conference:** To take advantage of this option, please email [commission-public-records@portseattle.org](mailto:commission-public-records@portseattle.org) with your name and the topic you wish to speak to by 9:00 a.m. PT on Tuesday, December 8, 2020. You will then be provided with instructions and a link to join the Teams meeting.

**This process will be in place until further notice. For additional information,** contact [commission-public-records@portseattle.org](mailto:commission-public-records@portseattle.org).

8. CONSENT AGENDA (*consent agenda items are adopted by one motion without discussion*)
  - 8a. Approval of the minutes of the regular meetings of November 10 and November 17, 2020. (**no enclosure**)
  - 8b. Approval of the Claims and Obligations for the period November 1, 2020, through November 30, 2020, including accounts payable check nos. 937439-937688 in the amount of \$4,071,810.42; accounts payable ACH nos. 030522-031186 in the amount of \$60,717,829.92; accounts payable wire transfer nos. 015490-015497 in the amount of \$4,726,132.18, payroll check nos. 197491-197664 in the amount of \$56,640.57; and payroll ACH nos. 996763-1001060 in the amount of \$11,883,055.22 for a fund total of \$81,455,468.31. (**memo enclosed**)
  - 8c. Authorization for the Executive Director to execute two consulting indefinite delivery, indefinite quantity contracts for cost estimating services for a total amount not-to-exceed \$3 million and a contract ordering period of five years. There is no funding associated with this request. (**memo enclosed**)
  - 8d. Authorization for the Executive Director to authorize \$85,000 in design and permitting phase funding for the proposed underdock utility replacement at Pier 69. This funding request would increase the total project authorization to-date to \$310,000, out of a preliminarily estimated total project cost of \$2,930,000. (CIP #C801102) (**memo and presentation enclosed**)

**8. CONSENT AGENDA (continued)**

8e. Authorization for the Executive Director to execute a contract not-to-exceed \$450,000 for consulting services to support a comprehensive review of the Port's current compensation program for non-represented employees. The review will assess what works well and what can be improved, recommend program improvements and a schedule for making them, and assist the Port in developing and implementing new or updated compensation program elements. This will be a three-year contract. ([memo enclosed](#))

**9. UNFINISHED BUSINESS - None****10. NEW BUSINESS**

10a. Authorization for the Executive Director to (1) Execute an Interagency Agreement with the Washington State Department of Commerce for the \$5,000,000 grant offered by the Clean Energy Fund Program to fund Fishermen's Terminal Maritime Innovation Center. (2) Authorize Construction of the Maritime Innovation Center, which is the condition for executing the Interagency Agreement with Washington State Department of Commerce. (CIP #C801084) ([memo and presentation enclosed](#))

10b. Introduction of Resolution No. 3782: A Resolution of the Port Commission of the Port of Seattle appointing Lisa Lam, Assistant Director, Accounting and Financial Reporting Department, as Port Auditor for the Port of Seattle pursuant to RCW 53.36.010 and RCW 42.24.080. ([memo and draft resolution enclosed](#))

10c. Order 2020-21 an order of the Port of Seattle Commission to authorize additional adjustments to agreements with tenants and concessionaires impacted by the COVID-19 pandemic. ([draft order enclosed](#))

**11. PRESENTATIONS AND STAFF REPORTS**

11a. Federal Legislative Agenda for 2021 ([memo, presentation, federal aviation and maritime agenda enclosed](#))

11b. Internal Audit – Audits Completed in 2020. ([memo and presentation enclosed](#))

11c. Opportunity Youth Initiative Briefing ([memo and presentation enclosed](#))

**12. QUESTIONS on REFERRAL to COMMITTEE and CLOSING COMMENTS****13. ADJOURNMENT**